

# Premises Licence

Premises licence number:

**PREM/03231/001**

## Part A

**Schedule 12 Licensing Act 2003**

Initial licence from:

**4th October 2012**

Current Licence effective from:

**4th October 2012**

## Appendix A

### Part 1 – Premises details

#### Postal address of premises, or if none, ordnance survey map reference or description

New York Food And Wine, 18 New York Street, Leeds, LS2 7DY

#### Licensable activities authorised by this licence

Sale by retail of alcohol

#### Times the licence authorises the carrying out of licensable activities

*Sale by retail of alcohol*

Every Day

07:00 - 23:00

#### The opening hours of the premises

Everyday

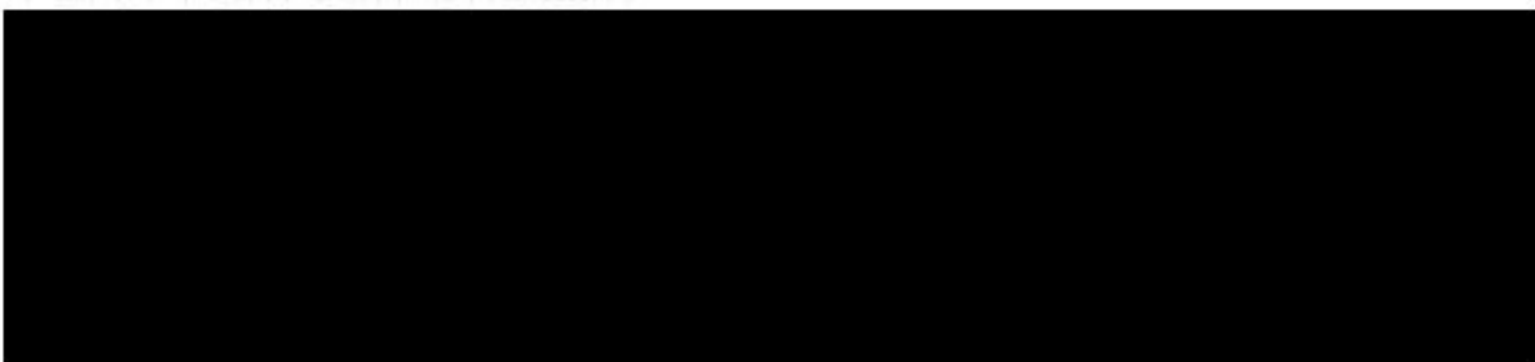
07:00 - 00:00

Alcohol is sold for consumption off the premises

## Part 2

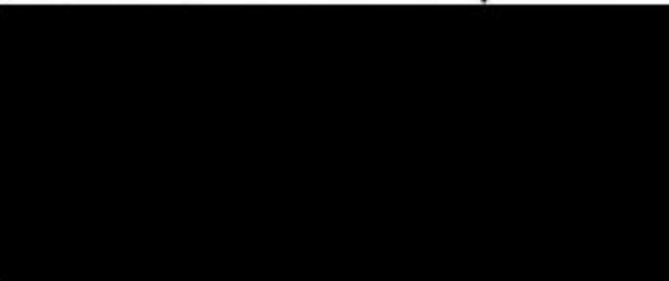
### **Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Ferdi Fahretin Shaban



### **Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Sifko Siderov Topalov

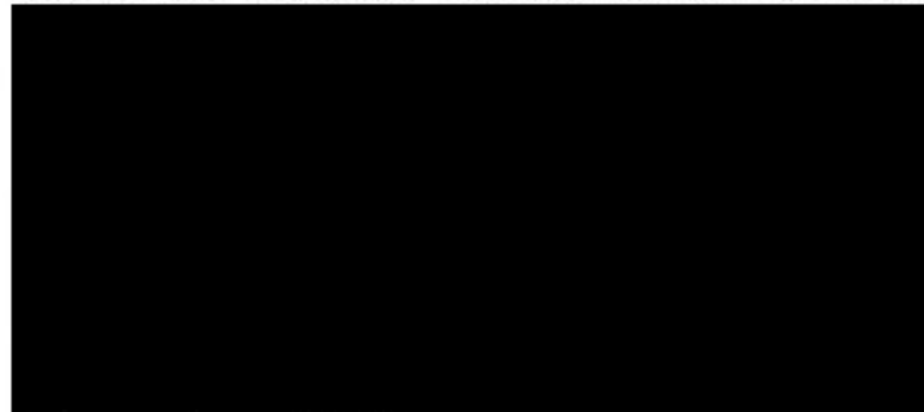


### **Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal licence number: [REDACTED]

Licensing authority: [REDACTED]

Licence issued under the authority of Leeds City Council



Licensing Officer  
Entertainment Licensing  
Licensing and Registration

## **Annex 1 – Mandatory Conditions**

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
  - a. unauthorised access or occupation (e.g. through door supervision), or
  - b. outbreaks of disorder, or
  - c. damage
2. No supply of alcohol may be made under this licence
  - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

## **Annex 2 – Conditions consistent with the operating schedule**

### **Additional details in respect of licensable activities authorised by this licence**

#### Sale by retail of alcohol

Non standard timings:	To trade until 00:00 hours on Christmas Eve, New Year's Eve and Good Friday Bank Holidays.
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### **Conditions consistent with the operating schedule relating to the licensing objectives**

#### **The prevention of crime and disorder**

5. A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.
6. The CCTV system will cover the main entrance/s and exit/s and designated emergency egress routes from the premises.
7. The CCTV system will contain the correct time and date stamp information.
8. The CCTV system will have sufficient storage retention capacity for a minimum of 31 days of continuous footage which will be of good quality.
9. The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has accessed the system, the reason why and when.
10. A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any

CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.

11. The CCTV system will be capable of securing relevant pictures for review or export at a later date.
12. The CCTV system will be adequately maintained and be capable of transporting recorded material onto a removable media.
13. The CCTV system replay software must allow an authorised officer of the Licensing Authority or Responsible Authority to search the picture footage effectively and see all the information contained in the picture footage.
14. A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.
15. The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.
16. The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises. It must also record where sales of alcohol have been refused and the reason for the refusal.
17. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.
18. The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.
19. There will be a communication link via radio to other venues in the city centre. This will be the system recognised by the current Business Crime Reduction Partnership for the city, Leeds City Council and West Yorkshire Police.
20. Such communication link will be kept in working order at all times when licensable activities are taking place.
21. The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.
22. The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.

#### **Public safety**

23. Written training records will be kept.
24. Emergency lighting will be installed.

### **The prevention of public nuisance**

- 25. Suitable signage will be displayed at the point of exit advising customers to leave the premises quietly.
- 26. Deliveries to the premises shall only be made during normal working hours.
- 27. Bottles and similar goods shall not be handled outside the premises in the late evening.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

None

### **Annex 4 – Plans**

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council licensing authority.